



## Exhibitor Load In & Load Out Information

### LOAD IN:

- Please review the 2025 schedule included for load in days and times. Standard load-in will take place on Wednesday, February 12, 2025 from 9 a.m. to 7 p.m. and Thursday, February 13 from 7 a.m. to 11 a.m. We would ask that all exhibitor booths be set up and ready to go by 11 a.m. on Thursday.
- Drive down Second Street and meet with the Dockmaster for instructions on where to park for load-in. No one will be permitted to drive onto the floor for drop-off during standard load-in. If interested in bulk load, you must arrive on Monday and arrange with Melissa Gearhart, (716) 982-8851.
- Once parked, carts will be available to assist with load in. Please return the carts to the door for other exhibitors to use.
- After unloading your vehicle, please relocate your car to the free parking area in Lot P1. This will place you near the Handicapped Entrance in case you need to access additional inventory. You are also welcome to park your trailer in Lot P1, along the Second Street, for convenient access. **You will need to pull a ticket upon entrance into the lot. Please bring the ticket inside our building to validate for the free parking.**
- When you arrive at the Event Center, you will find a Registration Desk where you can pick up your Vendor Packet. This packet contains your name badges and all the essential information for the Greater Niagara Fishing Expo.
- A Complimentary Exhibitor Lounge will be available to you during setup and throughout the show, offering beverages and snacks. Please ensure you wear your name badge to enter and enjoy the lounge.



## **LOAD OUT:**

To address some of the challenges encountered over the past year regarding load out, we have implemented a new policy for departure.

- The show will conclude on Sunday, February 16, 2025, at 3:00 p.m., at which point you may begin packing up.
- Once you have finished packing your booth, please notify the event manager on the floor. They will provide you with a ticket granting access to the back loading area. You can then drive up to your vehicle and present the ticket to the Dockmaster, who will grant you access to the loading area.
- The entire back parking lot will be closed to all vehicles during the show, except for load-in and load-out.
- Vendors will not be permitted to drive on the event center floor on Sunday during departure.
- **Interested in securing pricing and booth location for the 2026 Greater Niagara Fishing Expo?** Visit the Learning Center on Sunday, February 16, from 8 a.m. to 3 p.m. and place a \$100 cash deposit to reserve your spot and lock in this year's pricing!